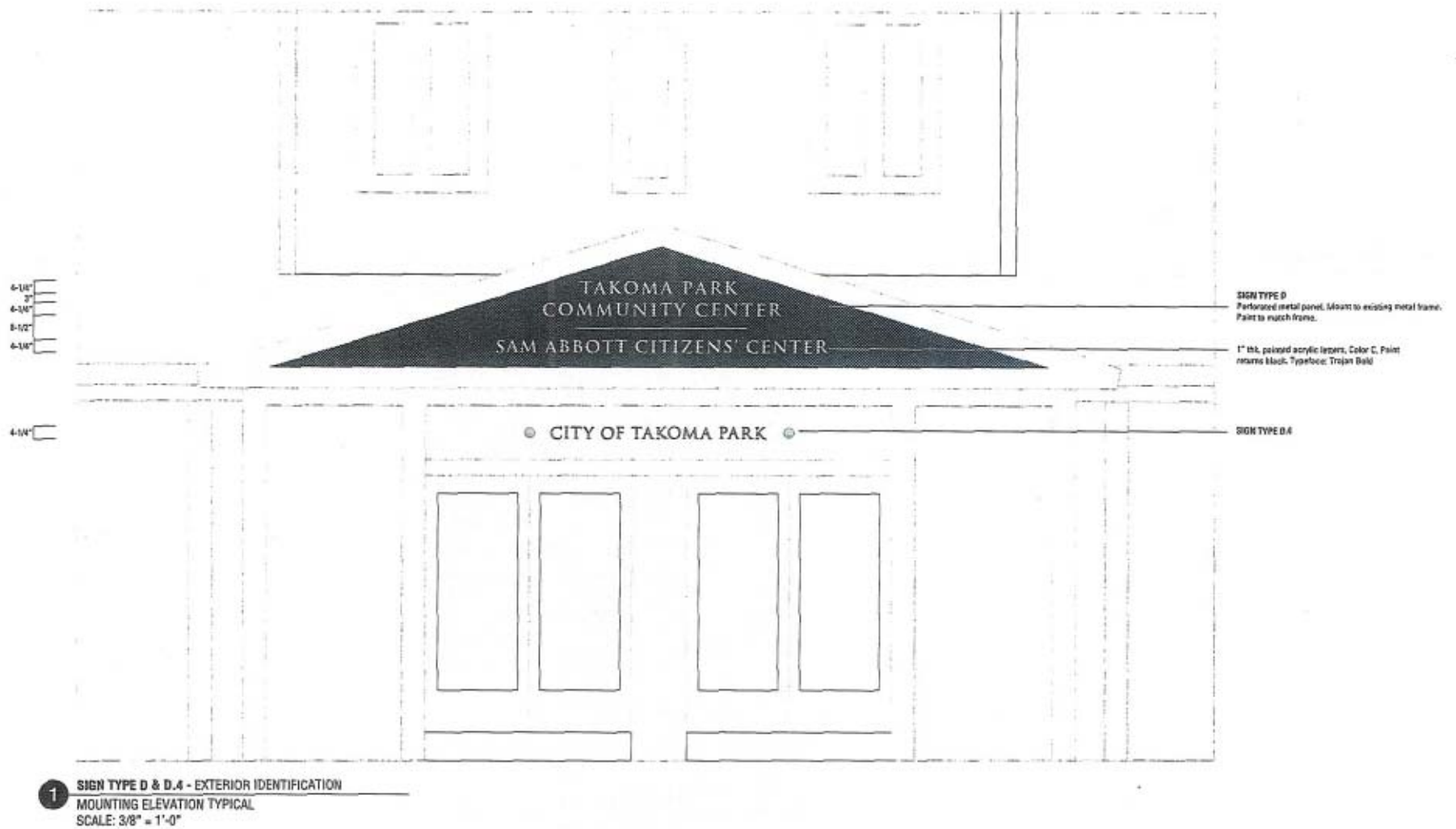


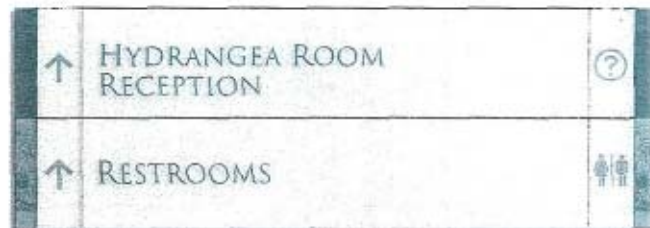
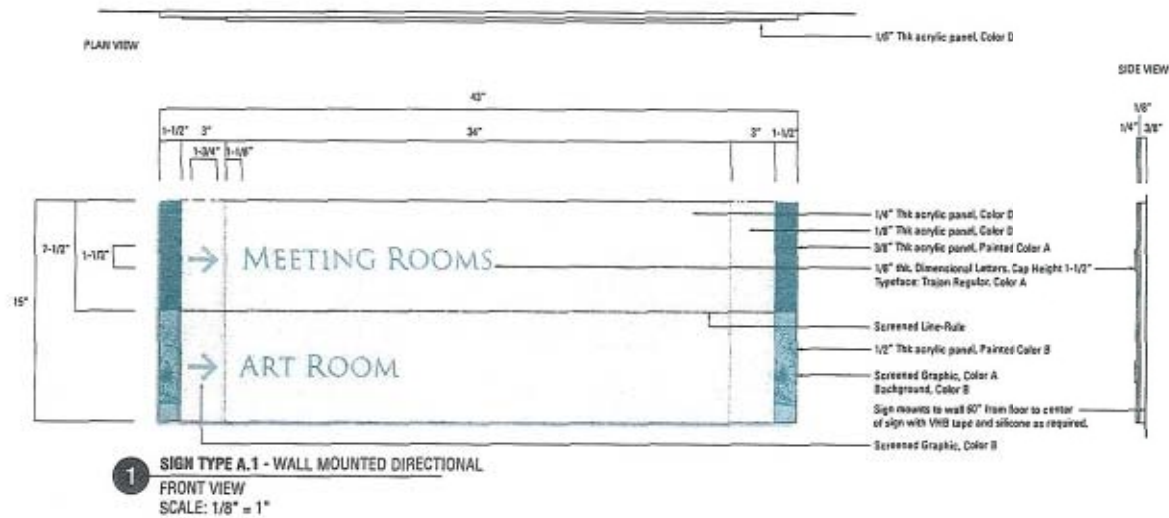
Worksession

Agenda Item #	4
Meeting Date	September 17, 2007
Prepared By	Suzanne Ludlow, Community and Government Liaison
Approved By	Wayne Hobbs, Deputy City Manager

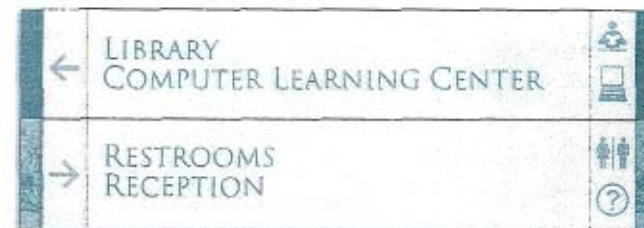
Discussion Item	Presentation of Bids for Fabrication and Installation of Interior Building Signage
Background	<p>A Request for Proposals for interior (and several exterior) signs for the Community Center was issued on July 17, 2007, with the bid opening on August 31, 2007. Two responsive bids were received:</p> <p>NW Sign Industries Incorporated, Moorestown, NY - \$48,000 Serigraphics Sign Systems Inc., Minneapolis, MN - \$61,479</p> <p>The project involves the fabrication and installation of 249 signs. There are 20 different types of signs, from room numbers to directional maps to building identification signs. Signs meet Fire Department and ADA requirements and are designed to guide persons to key destinations within the Community Center.</p> <p>\$35,000 was allocated in the FY08 capital budget for the interior sign program. The lower bid exceeds this amount by \$13,000. Staff does not recommend rebidding the project because installation of the signage would be delayed and it is unlikely the price would come in much lower. Staff recommends accepting the bid by NW Sign Industries Incorporated. A two-reading ordinance will be required, as the bid exceeds the budgeted amount. Additional funds are available from the Unappropriated Reserve. A budget amendment is forthcoming.</p>
Policy	<p>The City maintains its facilities to serve the public and in accordance with applicable regulations.</p> <p>The Council approves contracts for purchases that exceed \$10,000.</p>
Fiscal Impact	\$48,000.
Attachments	Examples of several signs.
Recommendation	Direct staff to schedule a two-reading ordinance to approve awarding of bid to NW Sign Industries Incorporated for \$48,000.
Special Consideration	



Takoma Park Community Center Takoma Park, MD	Sign Type D Exterior Dimensional Letters	PHASE CD	PROJECT NO. 9743.00	SCALE As noted	DATE 06.21.2007	Gallagher & Associates
		DESIGN BY MT	DRAWN BY MT,CF	4.00		

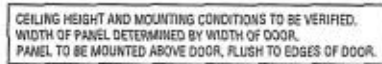


2 SIGN TYPE A.1 - WALL MOUNTED DIRECTIONAL LAYOUTS
FRONT VIEW
SCALE: 1/8" = 1"

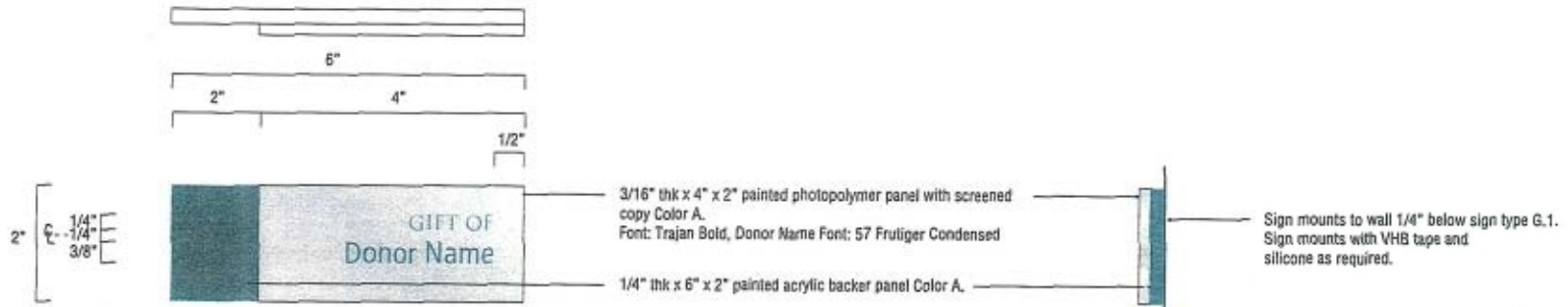


3 SIGN TYPE A.1 - WALL MOUNTED DIRECTIONAL LAYOUTS
FRONT VIEW
SCALE: 1/8" = 1"

Takoma Park Community Center Takoma Park, MD	Sign Type A.1 Layouts Wall Mounted Directional	PHASE CD	PROJECT NO. 9743.00	SCALE As noted	DATE 06.21.2007	Gallagher & Associates
		DESIGN BY MT	DRAWN BY MT,CF	1.02		



Takoma Park Community Center Takoma Park, MD	Sign Type D.2 Interior Dimensional Letters on Plaque	PHASE	PROJECT NO.	SCALE	DATE	Gallagher & Associates
		CD	9743.00	As noted	05.21.2007	
		DESIGN BY	DRAWN BY	5.00		
		MT	MT,CF			



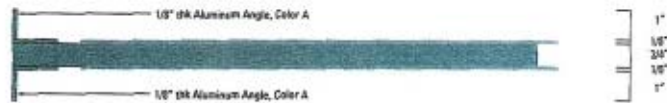
1 SIGN TYPE F.2 - DONOR RECOGNITION
FRONT VIEW
Scale 1/2" = 1"

2 SIGN TYPE F.2 - DONOR RECOGNITION
FRONT VIEW
Scale 1/2" = 1"



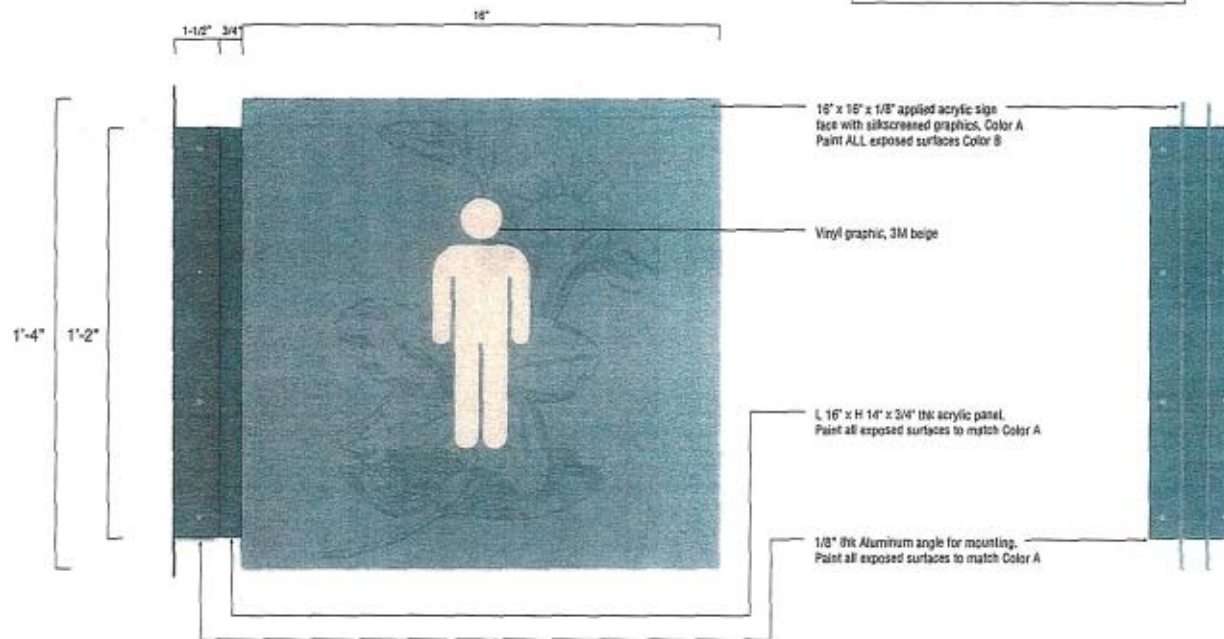
3 SIGN TYPE F.2 - MOUNTING ELEVATION
FRONT VIEW
Scale 1/2" = 1"

Takoma Park Community Center Takoma Park, MD	Sign Type F.2 Wall Mounted Donor Recognition	PHASE CD	PROJECT NO. 9743.00	SCALE 1/2" = 1"	DATE 06.21.2007	Gallagher & Associates
		DESIGN BY MT	DRAWN BY MT,CF	8.02		



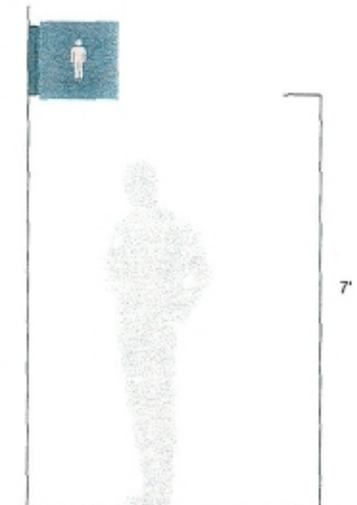
3 SIGN TYPE B - OVERHEAD PROJECTING ID
PLAN VIEW

NOTE: DOUBLE SIDED SIGN, all graphic specs.
apply to both sides



1 SIGN TYPE B - OVERHEAD PROJECTING ID
FRONT VIEW

2 SIGN TYPE B - OVERHEAD PROJECTING ID
SIDE VIEW



4 SIGN TYPE B - OVERHEAD PROJECTING ID
TYPICAL ELEVATION
SCALE: 1/2" = 1'-0"

Takoma Park Community Center Takoma Park, MD	Sign Type B Overhead Projecting Room Identification	PHASE CD	PROJECT NO. 9743.00	SCALE 1/4" = 1'	DATE 06.21.2007	Gallagher & Associates
		DESIGN BY MT	DRAWN BY MT,CF	2.01		